



## Transportation Network Company (TNC) Information Sheet

This information sheet gives an overview of key provisions that apply to **transportation network companies (TNC)** with the passage of Ordinance #124524. Please reference Ordinance #124524 or SMC 6.310 for the complete requirements and responsibilities for operating a TNC or a TNC affiliated vehicle.

If you have questions, please email [tnc@seattle.gov](mailto:tnc@seattle.gov) or call (206) 386-1267.

### Vehicle: TNC

(Full requirements can be found at: SMC 6.310.130, 6.310.325 – .335)

- Personal vehicle requires a TNC vehicle endorsement (SMC 6.310.130.2A). The application for the TNC vehicle endorsement shall be submitted no later than 12/12/2014 for existing TNC vehicle drivers. After 12/12/2014, all persons who wish to affiliate with a TNC and drive a TNC vehicle must first obtain a TNC vehicle endorsement and a for-hire driver's license (SMC 6.310.327.A).
- Insurance must be filed with the City of Seattle with minimum bodily injury liability limits of \$100,000 per person, \$300,000 per accident and \$25,000 property damage; and underinsured motorist limits of \$100,000 per person and \$300,000 per accident any time the TNC vehicle is active on the TNC dispatch system (SMC 6.310.300).
- TNC vehicle must pass a uniform vehicle safety inspection by an ASE-certified mechanic approved by the City of Seattle (SMC 6.310.330.J).
- TNC vehicle must be affiliated with a licensed TNC company (SMC 6.310.325.B).
- TNC vehicle model year can be no more than ten years prior to the license date (SMC 6.310.325.F).
- A decal must be affixed to the windshield of the TNC vehicle (SMC 6.310.327.D5).

### Driver: TNC

(Full requirements can be found at: SMC 6.310.400 – .470)

- Must hold a valid for-hire driver license and operate a licensed for-hire vehicle, taxicab, or a TNC vehicle with a vehicle endorsement (SMC 6.310.452.A).
- A temporary for-hire driver license shall be issued within two business days to an applicant who has filed a complete license application (SMC 6.310.400 - .425).
- The driver of a TNC vehicle shall permit the City inspector to inspect the vehicle upon request (SMC 6.310.452.K).

### Operation: TNC Drivers

(Full requirements can be found at: SMC 6.310.400 – .470)

- TNC drivers shall not be in control of a TNC vehicle for more than 12 hours in a 15-hour span during any 24-hour period. Total hours include operating TNC vehicles, taxicabs, or for-hire vehicles (SMC 6.310.452.B).
- Evidence of vehicle insurance must be in the TNC vehicle (SMC 6.310.452.D).
- TNC drivers shall not accept cash for payment of a fare. Payment shall be made electronically via the TNC application dispatch system (SMC 6.310.452.G).
- Drivers shall not cruise to pick up passengers or otherwise solicit trips (SMC 6.310.452.H).



## City of Seattle Department of Finance and Administrative Services

- TNC vehicle endorsement holders shall submit trip records weekly to TNC companies and provide all other records required (SMC 6.310.540).

### Rates

- Rates do not have to be filed. Rates shall be transparent to the passengers (SMC 6.310.450).

### Transportation Network Companies

(Full requirements can be found at: SMC 6.310)

- TNC must hold a valid TNC license (SMC 6.310.130.D).
- Make sure that insurance is filed with the City meeting the standards at RCW46.72.050 and including underinsured motorist coverage limits of \$100,000 per person and \$300,000 per accident any time affiliated vehicles are active on the TNC dispatch system (SMC 6.310.260.F, 6.310.452, 6.310.270).
- Forward any correspondence from the City to the TNC driver (SMC 6.310.270.I).
- Maintain a system for passengers to retrieve lost items (SMC 6.270.A.5).
- Maintain records for two years and report quarterly to the City (SMC 6.310.540).

### Fees

(Full fees can be found at: SMC 6.310.150)

- TNC shall pay \$.10 per ride for all trips by affiliated vehicles originating in the City of Seattle.
- TNC shall pay \$.10 per ride for the Wheelchair Accessible Surcharge Fund.
- TNC and affiliated drivers must obtain a City of Seattle business license.

### Penalties

(Full penalties can be found at: SMC 6.310.600 – 635)

- Failure to meet the insurance requirements outlined in Section 6.310.260: revocation.
- Unlicensed operation: \$513 fine first offense; criminal misdemeanor second offense in five years (SMC 6.310.600.A).
- Evidence of insurance in possession at all times: Class B (SMC 6.310.452.D).
- Failure to maintain insurance at all times: summary suspension.
- Drivers shall not pick up, cruise or otherwise solicit trips: Class C and license revocation (SMC 6.310.452H).

### Appeal Process

- If issued a violation, suspension or revocation licensee may request a hearing within 10 days by contacting the Consumer Affairs office located at 805 S Dearborn St, Seattle, WA 98134. Instructions are on the reverse side of the Notice of Violation or License Action Form.
- If issued a Notice of Infraction, licensee must respond within 15 days from date issued. Instructions will be on the reverse side of the Notice of Infraction and payments or requests for hearings are processed by Seattle Municipal Court.

*This information sheet is not complete and should not be used as a substitute for codes and regulations. The applicant is responsible for compliance with all code and rule requirements, whether or not described above.*